

Sage Payroll

Duration: 1 Day

Venue: Cardiff

Book Today **Save Time, Learn to Automate your Payroll**

Overview

This course will provide you with everything you need to know to be able to use Sage Payroll in a commercial environment. We will teach you how to run a payroll, keep track of holidays and absence, company expenses and how to deal with a year end. This course will explore the flexible and easy to use software which is designed to save you time and simplify the payroll process ensuring accuracy throughout.

Who should attend

As Sage Payroll is an accounting programme this course is aimed at Accounting or Human Resource personnel responsible for payroll activities. This course is suitable for those with little or no knowledge of Sage Payroll..

What's Next

Sage Line 50
Bookkeeping

Content

- Planning
- Company Details
- Government Tables
- Employee Details
- Payroll Run
- Starters and Leavers
- SSP & SMP
- Data Security
- Year End
- Company Cars and Class 1A NIC
- The Holiday and Absence Diary
- Links to Sage Accounting Software

Book Now

02920 440010

training@ecomlearning.co.uk